

Wednesday, January 11, 2023

Regular Monthly meeting of the Kinderhook Village Board of Trustees

Minutes

Present: Mayor Mike Abrams Clerk/Treasurer Nicole Heeder	Trustees: David Flaherty Dorene Weir James Mark Browne Susan Patterson
Attending: David Booth – DPW Superintendent Trevor Bean – Code Enforcement Officer William Mancini – Climate Smart Chair Renee Shur – Economic Development Director Matt Cohn – Kinderhook Fire Department Quinn Murphy Brian Murphy Larry Eisen	

Call to order – Mayor Abrams opened the regular meeting at 7:01 p.m. All stood for Pledge of Allegiance.

1. Clerk/Treasurer

-Minutes of December 14, 2022, Regular monthly Village Board meeting – Trustee Weir motioned to accept, Trustee Patterson seconded, all voted “Aye.”

-Budget Amendments

Fund	From	To	Amount
General	A.1680.4 Central Data Processing Contractual	A.1680.2 Central Data Processing	\$147.97
	A.5110.4 Street Maintenance Contractual	A.5010.4 Street Administration	\$ 98.18
	A.7997.4 Recreation outlay	A.7550.4 Celebrations –	\$316.83
	A.8161.2 Leaf Pickup Equipment	A.8161.4 Leaf Pickup Contractual	\$ 90.07
	A.7310.1 Youth programs personal services	A.8540.1 Drainage personal services	\$368.90

Trustee Flaherty motioned to approve, Trustee Weir seconded, all voted “Aye.”

-Abstract – Treasurer reported abstract totaling \$34,415.58; general fund \$30,741.45; water fund \$1,463.83; capital projects \$2,210.30; which Trustee Flaherty motioned to approve abstract, Trustee Weir seconded, all voted “Aye.”

-Treasurer’s Report – Trustee Browne motioned to accept; Trustee Flaherty seconded, all voted “Aye.”

-Records Destruction Authorization per State Guidelines – Treasurer requested board permission to shred 6 pages of documents with certification; Trustee Flaherty motioned to accept; Trustee Weir seconded, all voted “Aye.”

- Election Resolution-identifying the polling place and the hours the polls will be open:
Mayor Abrams presented and read resolution identifying 6 Chatham St. Village Hall, Kinderhook location as polling place for General Village Election, Tuesday, March 23, 2023, polls open 12:00 pm to 9:00 pm; Trustee Flaherty seconded, all voted “Aye.”

2. Code Enforcement Officer (CEO Trevor Bean)

-Monthly Report – CEO Bean reviewed former CEO’s report and has no issues.
-Building Department Software – CEO reports demo scheduled for Friday, same technology used by Town of Kinderhook, potential cost savings, will report further.

3. Fire Department (Fire Chief Matt Cohn)

Fire Chief Cohn reported 11 Calls, 1 drill, 3 details.
Lights received for UTV.
Picked up water supply signs for 3 dry hydrants.
Discussed Knox boxes that go on some buildings (Town of Kinderhook currently has); allowing 24/7 access in case of alarm; to discuss further with Mayor.
Christmas trees have been burned.

4. Water & Sewer Commissioner (Dale Leiser - absent)

-Unpaid water & sewer
Clerk/Treasurer Heeder reported water bills \$30,020.10; sewer bills \$15,538.04.

5. DPW (Superintendent Dave Booth)

-monthly updates
Superintendent reported new sewer connection at 9 Hudson St.
Holiday decorations down, still picking up Christmas trees, cleaning drains in village, doing equipment maintenance, patching several potholes due to freezing/warming.

-SCADA Water Control System

Superintendent reported they’ve started scheduling computerization automation project at pump house, quote received from RAFA systems, quote of \$23,000, estimates scheduling beginning of next fiscal year.

-Lead Service Line-Water meters

Super reported approximately 9-10 months left to produce this, can’t rely on full meter projects for entry into homes, need efficient plan to gain entry, to ascertain which homes have lead service lines, as well as identify potential lead on mains.

-Water rate assessment

Super and Clerk starting assessment of current water rates, using workbook to find out where rates should be set. (Per Mayor this began with Rural water assessment.)

6. Economic Development Director (Director Renee Shur)

-Monthly EDC Report

Director reported continues to get calls from business owners interested in coming to the village. Yearlong tally of bike trail used by 40,000 plus people, Director looking at bike tours coming this summer and signage to direct bicyclists into Village. Had discussion with company organizing cycle tours regarding preference for informational sign versus QR code? 70% people prefer signs, 30% like QR code. Director will report back soon. There’s a need for more bike racks, some money donated from KBPA, and will chat with Aviary as it’s an ideal location off village square.

-Grants – re: CLC grant, proposes board allows to her apply for \$500 grant for a sign at Hudson St. landing and Creekside Park – Board approved.

7. KBPA

Director Shur states they're beginning to set up the summer schedule.

8. Trustee Flaherty

-Zoning Board

Trustee Flaherty reports the Zoning Board has not yet met; next scheduled meeting 1/23/23.

-Village Hall Repair- Front entrance

Trustee Flaherty reports Jeff Pizza ordered materials Mario's billed to Village (\$3,480) to use the remaining grant funds, for village hall repairs, will begin to assemble components and wait for warmer weather to replace.

9. Trustee Weir

-Recreation Commission –

Trustee Weir reported they met to go over calendar of events for upcoming year.

There's a group wishing to donate funds for Pride event this year, they are applying for a 501c3, donations to the village needs Board approval.

Regarding the contract with Spectrum, there's an extra hookup for upstairs (Village Hall) – Rec. Comm. thinking of offering Saturday movies on demand, checked with NYCOM on purchasing popcorn maker, no issues, estimated cost \$225 plus shipping. Will check with Rob Fitzsimmons on purchase and offering popcorn.

Discussed continuing offering half day rec program with cost of \$25 per child per week for 6-week program and any extra fees for field trips. Asking for board approval. Clerk treasurer suggests reviewing fees at budget time. Discussion ensued.

-Tennis Court

Trustee Weir and DPW Superintendent met with Craftco – received quote of \$19,000 for tennis court crack fix with lifespan of 2-3 years; recommends holding off to save for new court, estimated at \$90,000. With interest in pickleball, Craftco could line tennis court for 2 pickleball courts, provide 2 portable nets, estimated at \$8,000 – 9,000. Spoke to NYCOM regarding a potential fundraiser, fundraising options discussion ensued.

-Skating Rink

Finished for this year due to weather, asks Clerk Heeder to notify residents.

-Revitalization Survey

Need to put in readable format, 211 responses received, based on 2020 census 18% population, average response rate 5-30%, hoping done early mid next week.

-LWRP

Trustee Weir reported anticipated scheduling hybrid meeting with Valatie and Barton & LoGuidice.

10. Trustee Browne

-Historic Preservation Commission

Trustee Browne discussed that alternate, Lisa Weilbacker was selected and begins January 19th. He has concerns with execution of grant. Some open sign issues within the village, new CEO to assist.

-Multi-Year Financial Planning Report

Trustee Browne relayed we've published budget calendar, held several working meetings investigating possible future staffing models and costs; working with our financial advisor to determine better borrowing scenarios to limit tax implications.

-Albany Avenue Pedestrian and Bicycle Improvement Project

Trustee Browne reports next dedicated meeting might be 3/1/23; steering committee in formation, some volunteers, sent letters to some villagers to participate, post Jan. 31st will recommend names to board. Preliminary design work began Dec. 1st, awaiting first monthly report from HVEA, invoices should come in shortly, Village has to attach charges, hopes to get invoice out mid-January. Will work with Trustee Patterson and National Grid possibly Jan. 27th and working with Deputy Clerk Silvia to update website with dedicated project area.

-Albany Avenue Water Main Upgrade Project

HVEA put forth technical proposal, we asked for cost proposal associated with it by 1/9/23, they're still working on it. Reviewed 15 step chart, first 5 steps complete, steps 6-7 need input from HVEA on preliminary design, need to negotiate water part hopefully by end of January, establishing steering committee, meeting with financial advisor. Met with financial advisor, Clerk Heeder, Jerry Callahan. Putting together scenarios to see how much it will cost (Albany Ave) from TAP perspective, how much to put up, pay out and also on water side.

-Traffic Safety/Speed Feedback sign employment

Sheriff's been ticketing. No response yet from DOT Commissioner regarding the request to place radar signs on Rt. 9. Discussed current location of radar signs. Look at previous data and how it's improved. (See notes for Mayor's update on Enhanced Enforcement program.)

11. Trustee Patterson

- Climate Smart Report Chair Bill Mancini updated board.

Application submitted for bronze certification, will know by mid-February.

Heat pump campaign, sent scoping document to NYSERDA, the county now has passed resolution to have their committee do the same thing, will go with County.

Suggestion to put solarized campaign information flyers in resident water bill envelopes.

Charging stations cloud plan up for renewal that puts us on network, Bill to send Trustee Browne a proposal. Trustee Weir asks if there's an option of 1 or 2 years? Chair to review.

National Grid - Bill doing analysis of greenhouse gas emissions with DEC on electric usage – a way to have data for buildings automatically transmitted to DEC software, we can go in and get report, needs official approval from village, will get paperwork started.

Pump station - used county GIS to search for physical address of pump station which is 63 or 65 Hudson St.

National Grid did assessment of upgrading lighting in DPW years ago, would like to have National Grid do another assessment and recommendation to upgrade interior lighting. Trustee Flaherty mentioned previously discussed changing fluorescent lights to LEDs. These things would county toward Silver certification with DEC.

- Planning Board – no January meeting. Regarding application, the notary at bottom has been removed and sent to Rob Fitzsimmons for approval, also will share with new CEO.

- Backyard Chicken regulation update

Village has been asked to put backyard chickens back on agenda, Trustee Browne prepped draft a few years ago, shared with Jennifer Ose-McDonald, Mayor asked to mirror the town of Kinderhook code, reached out to Phil Bickerton for copy of code.

- Short-Term Rental/ Rental Registry Review, set Public Hearing
Clerk Heeder will follow-up with Rob Fitzsimmons to advertise notice. Per Mayor can set public hearing for local law, uniform energy code, short term rental – at same hearing.
Rental Registry – for those renting an apartment, need to register with village for NYS required inspection. Per Trustee Patterson Sen. Hinchey proposed statewide registry of short-term rentals. Mayor would like to set public hearing February 8th, 2023, 7:00 p.m., Trustee Flaherty motioned, Trustee Weir seconded, all voted “Aye.”

12. Mayor Abrams

- Enhanced Enforcement: 38 speeding tickets issued over three shifts
Mayor Abrams updated that Sheriff’s office issued 47 speeding tickets, and made 1 arrest for suspended license, all on Broad Street. Resident Brian Murphy raised issue of speed humps as potential long-term solution for reducing residential speeding.

- FY24 budget planning process

Per Mayor the next important date is Jan. 25th 7:00 p.m. public workshop meeting to discuss budget review findings.

- Adopt Update to Part 1203 of the NYS Uniform Code and Energy Code-the public hearing can be prior to February’s meeting.

13. Applications

- a. Concerts in the Village Inc. is requesting Van Buren Hall and the lift on 2/11; 8am - 6pm and 2/12; noon- 6pm; rehearsal times and concert
- b. Kinderhook Runners Club is requesting Van Buren Hall on 1/7; 8am-11:30am annual meeting; 1/15; 9:30am-11:30am yoga; 1/22; 7pm-8:30pm monthly board meeting
- c. Oliver Kress is requesting Van Buren Hall & lift on 1/27 swing dancing/live music
- d. Amanda Boyd is requesting Van Buren Hall & lift on 4/22; 4pm-7pm for a recital

Trustee Flaherty motioned to approve applications; Trustee Weir seconded, all voted “Aye.”

14. Taxpayer Time

Brian Murphy requested update on status of local law to allow Zoom meetings; Mayor Abrams looking into this as state law enabling virtual meetings for municipalities sunseting July 2024. Mayor asked committee chairs for feedback using Zoom for meetings which Mayor favors. Trustee Weir not in favor of zoom meetings for the Recreation Commission but is for the village board, thinks it may not be best use of taxpayer money. Trustee Flaherty inquires if we can we pick/choose which meetings are virtual? Yes, per Mayor. Discussion ensued on ADA compliance/Closed Captioning; no decision made.

8:14 p.m. Mayor requested executive session to discuss staffing model. Trustee Weir motioned to adjourn regular meeting; Trustee Patterson seconded. All voted “Aye.”

8:16 p.m. Executive session commenced. No action taken.

8:27 p.m. Trustee Weir motioned to adjourn, Trustee Flaherty seconded, all voted “Aye.”

Minutes respectfully submitted by Sue Pulver.